ELGIN CITY COUNCIL AGENDA

ELGIN COMMUNITY CENTER — FEBRUARY 11, 1997

CALL TO ORDER 7:00 pm

APPROVE THE MINUTES of JANUARY 14, 1997

SWEAR IN COUNCILOR McMULLEN

SUPERVISORS REPORTS

Police	Dayton Sibley
Public works	Kyle Boylen
Library	Sandra Good
Fire	Pat McDonald
Ambulance	Merle Laci
Municipal court	Ralph Howell
Recorder	Joe Garlitz

HEARING 7:15
- Vehicle Impound/Seizure Ordinance

CITIZENS TO SPEAK

COMMITTEE REPORTS
- Administration: Councilors McMullen & Churchill
- Public Works: Councilors Short & Bennett
- Public Safety: Councilors Cooper & Stover

OLD BUSINESS
- EOSC Library contract
- Rural Investment Fund (RIF) grant contract
- Council OK to proceed with solicitation for RIF grant contractors
- Proposals to refinance USDA Sewer Bonds

NEW BUSINESS
- Elect council president
- Resolution 1025, Budget Committee appointments
- Standing Committee Appointments
- RACOM radio offer

CORRESPONDENCE
- LOC; Measure 47 Story, Public rights-of-way Ordinance
- ODoT; Pedestrian road show, Bike way design school

GOOD OF THE ORDER
- Approve bills
- Executive Session Per, ORS 192.660, re:

ADJOURN

CITY of ELGIN

COUNCIL MINUTES FOR FEBRUARY 11, 1997

COUNCILORS PRESENT- Kevin Cooper
Pat McMullen
John Stover
Berta Churchill
Misty Bennett
Leroy Short
Rick Smith - Mayor

Call to Order
The meeting was called to order at 7 pm by Mayor Rick Smith.

Approval of Minutes
The Mayor called for approval of the minutes of the meeting of January 14, 1997. Councilor Stover moved to approve the minutes of January 14, 1997 as presented, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

At this time Mayor Smith administered the oath of office to re-elected Councilor McMullen.

Supervisors Reports
The Mayor called for the supervisors reports.

Police- Chief Sibley; absent, police log presented.

Public works- Kyle Boylen; absent, no report.

Library- Sandra Good explained the grant contract presented by EOSC Library. Mrs. Good explained that she and Mr. Garlitz had reviewed the contract and had some concerns with it. Mr. Garlitz sent EOSC a letter outlining their concerns. Ms. Cutright of EOSC, submitted a reply, faxed after 5:00 pm this evening. This reply indicates that the concerns of the City staff can be accommodated. After discussion Councilor McMullen moved to approve the Mayor's signature on a modified contract worked out by Mrs. Good and Mr. Garlitz with EOSC, with Councilor Short as second. The vote was unanimous for approval, motion carried.

Fire- Chief McDonald; absent, no report.

Ambulance- Merle Laci reported that the new ambulance is scheduled to come off the assembly line on March 10. He also discussed the need to establish basic ambulance fees for transports outside the City's service area. He offered to contact Athena/Weston to arrange a mutual aid agreement for them to intercept the Elgin ambulance to provide transport to Walla Walla.

Municipal Court- Ralph Howell; absent, court docket presented.

Recorder/Administrator- Joe Garlitz recommended the LOC new councilor training workshop to the Councilors. He asked the Council for discussion regarding property owner's participating in the sewer infiltration work being contracted by the City. He presented a draft letter stating the property owner's obligations. After discussion it was the consensus of the Council that the property owners should contribute to the expense of the repair on private service lines. Though it was indicated by the Councilors that the letter needed to be redrafted to offer the property owner opportunity to correct the problem on their own within the City's timeline requirements.

HEARING 7:15 Vehicle Impound/Seizure Ordinance

The Mayor asked for public comments regarding the automobile forfeiture and impound ordinance that the Council has considered at two previous meetings. Paul and Dyane McKaig of Captain Hook's towing were present. They discussed the practical aspects of implementing the ordinance. Tom Arrand stated that the ordinance would be a good thing as long as provisions are made to prevent impounding the vehicle of a citizen who has inadvertently forgotten to put an insurance card or registration in the vehicle.
Discussion indicated that if the police department did not use due caution in implementing the ordinance there would be a loud and persistent public objection brought to the council to remedy the problems.

After discussion Councilor McMullen moved to adopt Ordinance 116, providing for the seizure and impoundment of motor vehicles, and providing for redemption and disposal thereof, with Councilor Cooper as second. The vote was unanimous for approval, motion carried. The ordinance will become effective in 30 days.

The administrator was directed to solicit bids from towing companies to provide the services necessary to implement the ordinance. The Council will consider the bids at its meeting in March.

Citizens to Speak

Lee McDonald was present to discuss an incident that occurred with the ambulance crew. The ambulance was dispatched to an attempted suicide. No local police officer came to the scene. The dispatch center stated they would have an officer from the other side of La Grande respond. The situation was not immediately life threatening and the parties refused transport, stating they would drive to the hospital. Dispatch asked the EMTs to hold the parties until the officer arrived. Mr. McDonald could not understand why no City Officer was dispatched to provide support in this situation and why dispatch would request the EMTs to hold the subjects until an officer could respond. It is not the responsibility of the EMTs to "hold" anyone until an officer arrives, in a case such as this, the EMTs are supposed to wait for an officer to arrive to secure the safety of the EMTs before they enter a scene where there is potential for danger.

Mr. McDonald reported that the new fire hall doors had been delivered and one door was in place.

Councilor Cooper informed the Council that he had been working with the save Our Schools (SOS) committee. They are planning a lobbing trip to Salem and need financial support. After discussion Councilor Short moved to allocate $1,500 to SOS for their lobby trip, with Councilor Churchill as second. The vote was unanimous for approval, motion carried.

Committee Reports

The Mayor then called for the committee reports.

Administration: Councilors Cooper and Stover, no report.

Public Works: Councilors McMullen and Churchill reported that the bills had been reviewed.

Public Safety: Councilors Short and Bennett, no report.

Old Business

Rural Investment Fund (RIF) grant contract

Northeast Oregon Economic Development District has finally presented contracts to the City for grant funds for Hunaha Park. Councilor Churchill moved to approve the Mayor's signature on the grant contracts, with Councilor Short as second. The vote was unanimous for approval, motion carried.

Council OK to proceed with solicitation for RIF grant contractors

The City must contract with an engineering firm to provide design services and other engineering for the Hunaha project. Mr. Garlitz asked for the Council's approval to prepare and distribute a "request for proposals" for engineering services. Councilor McMullen moved to approve solicitation of RFPs, with Councilor Bennett as second. The vote was unanimous for approval, motion carried.

Proposals to refinance USDA Sewer Bonds

Two proposals have been submitted to the City to provide re-financing of the City's sewer bonds. The proposal from Seattle-Northwest Securities pays out in December of 2022. This proposal will cost the residents about $.16/mo. Over the term of the loan, it will cost the City about $36,000 more than the cost of the present USDA loan.

The proposal from Strand, Atkinson, et al pays out in 2017. The cost of this proposal is about $.37/mo more than the existing loan. However, since the loan pays out five years earlier than the current loan, there would be a net savings of about $117,000 to the City. After discussion it was the consensus of the Council to pursue the Strand, Atkinson proposal.

New Business

Elect council president

Ballots were given to the Councilors and Mayor to select the Council President. Councilor Churchill was elected as Council president for this Council.

Resolution 1025, Budget Committee appointments

Resolution 1025, making appointments to the budget committee was presented. John McElravey, Chris Reis, Glenn Clark and Susan McMurdo have agreed to serve on the committee. Councilor Stover moved to appoint John McElravey, Chris Reis and Glenn Clark to three year terms on the budget committee and Susan McMurdo to fill out a term that expires December 31, 1997, with Councilor Churchill as second. The vote was unanimous for approval, motion carried.

Standing Committee Appointments

After some discussion, Mayor Smith proposed the following standing committee appointments:

Administration: Councilors Cooper and Stover
Public Works: Councilors McMullen and Churchill
Public Safety: Councilors Short and Bennett.

The Council approved the appoints by consensus.

RACOM radio offer

RACOM has offered to sell three hand held radios to the City for half price. The radios are 1996 units used as demos. They are warranteed by RACOM. The police and fire departments and the ambulance service have each indicated a desire to purchase one of the radios. They are offered to the City as rent to purchase at $37.50 month for 12 months, ie $450 each. Councilor Cooper moved to purchase the radios from RACOM on contract, with Councilor Short as second. The vote was unanimous for approval, motion carried. Mr. Garlitz was directed to ask RACOM if a reduced cash price was available.

Correspondence

The following correspondence was presented to the Council; no action was taken: LOC; Request for presenting a "Measure 47" impact statement; LOC sample ordinance for declaring jurisdiction of public rights-of-way.
ODoT; Notice of a pedestrian, cycle road show; and, Bikeway design school.

Good of the Order

Councilor Churchill moved to approve the bills as presented, with Councilor Cooper as second. The vote was unanimous for approval, motion carried.

Mr. Garlitz stated that the office has a surplus black and white monitor and 2400 baud modem. He offered to purchase the items for $110. Councilor Cooper asked what the market value of the items is. A new black and white monitor is about $90 to $120. The monitor is 5 years old so probably has a market value of around $50-$60. The modem, at 2400 baud, is obsolete. It might have a value of $10 at a yard sale. After discussion, Councilor Churchill moved to sell the surplus equipment for $65, with Councilor Short as second. The vote was unanimous for approval, motion carried.

The Council discussed the disposal of the old ambulance. No decision was made. Merle Laci will ask the Fire Department if they have any interest in the ambulance.

Councilor Short asked why the number of firemen was limited to 23. Mr. Garlitz explained that there was a practical limit due to equipment and insurance costs. There was some discussion as to the possibility of a statutory limit, but this was unknown.

Councilor Stover moved to adjourn, with Councilor Cooper as second. The vote was unanimous for approval, motion carried.

Minutes respectfully submitted;

Joe Garlitz,
Recorder/Administrator